

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief of Logistics

DATE: 17 December 1953

FROM : Chief, Coordination and Requirements Staff

SUBJECT: Weekly Report Covering the Period 10 December 1953 through 16 December 1953

## 1. General

a. Instructions for Submission of Materiel Requirements  
(continued) The proposed [ ] regarding the submission of materiel requirements was presented to the Office of Communications on 10 December 1953. Informal advice received 15 December 1953 indicated concurrence with the exception of a few minor revisions. It is expected that these revisions and minor changes, requested by the Technical Services Staff, can be accomplished and final approval obtained from the Office of Communications and TSS within the next several days.

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## 2. Projects and Studies in Process

a. Logistical Requirements and World-wide Stocks (continued)  
This study is one of a continuing nature. Further reports will be submitted as significant changes or progress occurs.

b. Control Unit - Machine Records Processing (continued)  
Alphabetical listings of current nomenclature reflected in the IBM stock status deck have been tabulated and copies furnished to the Supply Division, LO, for reference purposes.

c. Ammunition at [ ] (continued) There is a question as to whether the SE Division or the Supply Division, LO, will pay the shipping charges on the [ ] arms and ammunition shipped to [ ]

It is felt that, inasmuch as the materiel is to be a part of the world base stockpile at [ ] and the Logistics Office is paying the rehabilitation and replacement costs, the Logistics Office should pay the complete costs relative to the transportation charges.

## 3. Other Items of Interest (All items are of a non-recurring nature)

### a. Logistical Support of FE Activities

A memorandum was prepared and forwarded to the Chief, [ ] relative to a field dispatch,

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from [ ] to C/FE concerning logistical support of FE activities. The logistical implications inherent in extensive deviations from the organization and equipment concepts outlined in [ ] were pointed out.

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b. Ammunition Resupply Factors

A memorandum has been prepared for the Chief of Logistics to the Chief, [ ] raising the question of sufficiency of ammunition resupply allowances as outlined in [ ]. The apparent need for review and revision of resupply allowances was drawn to the attention of the [ ].

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c. WE

Assisted the Division in getting an urgent requirement processed to nearly meet a 1 January 1954 operational deadline. This involved discussion with the contractor, changes in specifications, and determination as to which items normally stocked would have to be purchased expeditiously. It presently appears that the deadline may be met as a result.

d. EE

Assisted the Division in obtaining information regarding the whereabouts and availability of two (2) [ ] engines. It was found that these engines were the residue of

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e. SR

Obtained information for the Division regarding availability

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[ ] supplemented by five (5) for stock purposes.

f. FE

Attended a meeting between representatives of the FE Division and the Logistics Office for the purpose of discussing the proposed change in cable distribution. It was decided that the Logistics Office will receive the action copy of cables designated [ ]. This will include logistic matters of a routine nature and matters concerning policy will still be handled by the Division. This procedure will begin on 1 January 1954, having been already approved by [ ] headquarters. As of this date, a procedure for distribution and follow up of action copies handled in the Logistics Office has not been formulated.

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*Why FE only?*  
*How about LO policy?*

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g. WH

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(1) The Area Coordinator visited [ ] for the purpose of determining the disposition of property when the station is placed in caretaker status.

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(2) Assisted the Division in the emergency establishment of a station in [ ] and the shipment of equipment to this station.

h. Military Liaison

(1) Obtained a copy of the Air Force letter, regarding quarters furniture. This document is only in the proposal stage, and provides for greater percentages of furniture being provided by the Government to reduce household effect shipping costs. ✓

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(4) Arranged with the Supply Division for disposal of ammunition [ ] Arrangements were made to handle ammunition now on hand and that generated in the future. ✓

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LO/CR:kj (17 Dec 53)

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